

County of Los Angeles – Department of Mental Health  
SA2 Children's QIC  
June 16, 2011

## Agenda

1:30 – 1:40 Introductions & Announcements

1:40 – 1:50 Review of Minutes from 4/21/11..... Michelle Rittel

1:50 – 2:30 Report from Departmental QI/QA..... Michelle Rittel & Alex Medina

### QI

- Cultural Competency Committee
- Patient Rights Office
- Annual Quality Improvement Evaluation 2010 & Quality Improvement Work Plan CY 2011
- Access Test Calls
- State Survey

### QA

- Audits/Reviews
- Staff Taxonomy
- CCCP Objective Writing Workshop and Annual Assessment Update Workshop
- 1115 Waiver Update
- Roles and Responsibilities in the Care of Clients
- Minor Consent Law update

2:30 – 3:20 Presentation – Evaluation of QA Systems –..... Angela Kahn  
SFVCMHC, Inc.

3:20 – 3:30 Topics and Location for August Meeting

Contact: Michelle Rittel

Office – (213) 739-5526

Cell – (213) 276-5521

Email: [mrittel@dmh.lacounty.gov](mailto:mrittel@dmh.lacounty.gov)



Next Meeting:

Thursday, August 18, 2011

1:30-3:30pm

Location: TBA

**LOS ANGELES COUNTY – DEPARTMENT OF MENTAL HEALTH**  
**Service Area 2 Children's QIC Meeting**  
**QUALITY IMPROVEMENT COMMITTEE MINUTES**

<b>Type of Meeting</b>	SA 2 Children's QIC		<b>Date</b>	June 16, 2011
<b>Place</b>	Pacific Lodge 4900 Serrania Ave. Woodland Hills, 91364	<b>Start Time</b>	1:30pm	
<b>Chairperson</b>	Michelle Rittel	<b>End Time:</b>	3:30pm	
<b>Co-Chair</b>	Alex Medina			
<b>Members Present</b>	Angela Igrisan, Angela Kahn, Angeline Baez, Susan Houck-Strom, Cathi Collins, Crystal Cianfrini-Perry, Danielle Price, Eva Carrera, Colin Xie, Gaby Castaneda, Hosun Kwon, Tania Fallert, Kim Farnham, Mandy Ighani, Michelle Rittel, Mike Alba, Norma de la Cruz, Olga Zysman, Rhannon De Carlo, Sonia Herten-Greaven, Stacy Sigman, Tracy Chinn, Vera Gisis, Kameelah Wilkerson, Patrick Kelly, Silvina Rodino			
<b>Excused Members</b>	Victoria Shabanzadeh			
<b>Absent Members</b>	Agueda Cabrera, Alex Medina, Anabel Aispuro, Carol Ann Scott, Dennis Brotman, Dominique Eugene, Eric Stewart Thomas, Irma Seilicovich, Jaime Wolfe, Jennifer Ruiz, Josh Ciszek, Keith Star, Maria DiBattista, Natalie Williams, Seth Bricklin, Steven Finn, Theresa Choi, Vivian Alvarez			
<b>Agenda Item &amp; Presenter</b>	<b>Discussion and Findings</b>		<b>Decisions, Recommendations, Actions, &amp; Scheduled Tasks</b>	<b>Person Responsible &amp; Due Date</b>
<b>Call to Order and Introductions:</b> Michelle Rittel	Meeting called to order at 1:30pm. Thank you to Pacific Lodge for hosting our QIC. Introductions were made. Members were requested to review the sign in sheet and make changes as needed to staff and agency information.			
<b>Review of Minutes:</b> Michelle Rittel	Minutes from 4/21/11 meeting were reviewed and approved.			

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
Quality Improvement (QI)			
<b>Departmental QIC Meeting Report:</b> Michelle Rittel	<p>Cultural Competency: EQRO had recommended Strengthening the relationship of Cultural Competency Committee with the SA QICs and the Committee plans to start attending some SA QIC meetings. 6 of 9 revised forms have been approved by QA and are currently being translated.</p> <p>Patients Rights Office: PRO is working with Vandana Joshi to get all providers listed on the change of provider request report. This is in progress and they are waiting for the 3<sup>rd</sup> quarter report, which should be ready soon.</p> <p>Annual QI Evaluation 2010 and QI Workplan 2011: Updates have been made to correct typos, etc. There were some minor changes that needed to be made and then they will be re-posted online.</p> <p>Access Test Calls: Handout was reviewed briefly. The test calls are being covered, so there is no request for additional volunteers at this time.</p> <p>State Survey: From July 2010, the preliminary feedback was that LA County is 30% of the state, but it was less than 2% of the survey sample. Plan B was that if LA County has to do the survey itself it would start July 2011 using a similar randomized sampling. The sample will be small and SA specific. There is no word yet on when/if this will happen. The final results are possible this month.</p>		

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<b>Quality Assurance (QA)</b>			
<b>Departmental QA Meeting Report:</b> Michelle Rittel	<p>The replacement for Norma Fritsche has been named. Brad Bryant will be taking over soon. Currently DonnaKay Davis is the Interim Division Chief.</p> <p>Audits: QSR review was scheduled for Palmdale 5/31/11-6/9/11</p> <p>Auditor/Controller Fiscal and Program Review scheduled for Children's Center of Antelope Valley 6/6/11, Children's Institute 6/13/11.</p> <p>EPSDT: A new contract has been signed. It is not known if it is a new or old vendor. They are expecting that audits will resume after the beginning of the fiscal year, mid to late July.</p> <p>Staff Taxonomy: The final memo went out on 5/9/11 to DMH Program Heads and Contract Executive Directors. They are expecting to go live today with the taxonomy build and claims will be submitted with taxonomy on them. Questions should be directed to Marilou Joguillon at <a href="mailto:mjoguillon@dmh.lacounty.gov">mjoguillon@dmh.lacounty.gov</a></p> <p>CCCP Objective Writing Workgroup and Annual Assessment Update Workgroup: The workgroups are continuing. The next meetings are Thursday 6/30/11 9-11am and 11-12pm, location TBA at 550 S. Vermont Ave.</p>		

Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<p><b>Departmental QA Meeting Report, cont'd.</b></p>	<p>115 Waiver Update: Community Partners are DHS contractors who will provide some MH services to Tier II clients. Their claiming is 1 visit per client per day. Healthy Way LA clients do not have medical and the billing code used by these contractors is H2016. This code only applies to Community Partners and is a "per day" code. Their claiming is different from DMH contractors.</p> <p>MHIP (formerly known as IMPACT): there are some legal entities who may contract with Community Partners who do not have MH staff to provide MH services.</p> <p>SFPR: Roles and Responsibilities in the Care of Clients. New policy was handed out. It is not yet available on the internet. The Head of Service Directory will be online where you find the Provider Directory on the IS. SFPR is now coordinating care and writing the coordination plan. The SFPR is not responsible for the client care plan, unless they are the primary contact. The primary contact is responsible for writing the care plan. In the policy, where it refers to consulting with an AMHD, the consultation needs to be documented in the progress notes.</p> <p>Update on Minor Consent Law: Handout reviewed. Per our county counsel, for directly operated programs only, there are now only 2 required criteria for Minor Consent. The minor must be at least 12 yo and mature enough to consent. Previously, the minor also had to be the victim of abuse or neglect or at risk of harm. However, services still can not be billed to medical unless the client meets all 3 or more criteria. Contractors need to consult their legal counsel to determine how they will proceed with this.</p>		

<b>Presentation:</b> Angela Kahn	Evaluation of QA Systems. Presentation and handouts provided by Angela Kahn from SFVCMHC, Inc.		
<b>Discussion/ Questions/ Proposed Agenda Items</b>	There were no topics brought up for further discussion or suggested for agenda items.		
<b>Handouts:</b>	Invitation/Flyer for SA2 Adult QIC meeting  Minor Consent Mental Health: What is SB 543?  LAC-DMH Policy/Procedure 202.31 Roles and Responsibilities In The Care Of Clients  Test Call Guidelines		



Agenda Items & Presenter	Discussion & Findings	Decisions, Recommendations, Actions, & Scheduled Tasks	Person Responsible & Due Date
<b>Announcements:</b>	All members were encouraged to attend the Adult QIC meeting on 7/21/11 for the ACCESS presentation. Handout/flyer passed out.		
<b>NEXT MEETING:</b>	Thursday, August 18, 2011 1:30pm-3:30pm Pacific Lodge 4900 Serrania Ave. Woodland Hills, CA 91364		

Respectfully submitted,



Michelle Rittel, LCSW